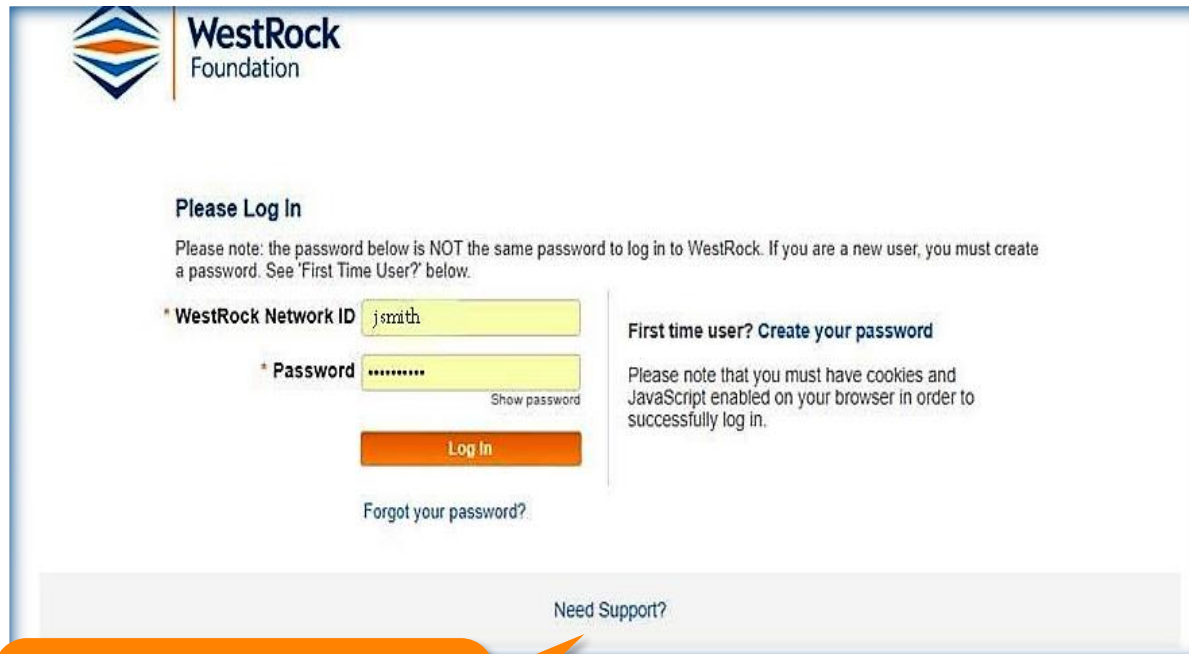




Applying for a **Teamwork Matters Grant**

Log into the volunteer portal



The screenshot shows the WestRock Foundation login page. At the top left is the WestRock Foundation logo. Below it, the text 'Please Log In' is displayed. A note states: 'Please note: the password below is NOT the same password to log in to WestRock. If you are a new user, you must create a password. See 'First Time User?' below.' There are two input fields: 'WestRock Network ID' with the text 'jsmith' and 'Password' with masked characters. A 'Show password' link is next to the password field. Below the fields is an orange 'Log In' button. To the right of the fields, there is a section titled 'First time user? Create your password' with a note: 'Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.' Below the login fields is a link for 'Forgot your password?'. At the bottom of the page is a link for 'Need Support?'.

Log in tips:

Your WestRock Network ID is the login name you use to access WestRock devices and the network.

Don't know your Network ID? Try first initial and last name or check with your manager or local HR representative.

If you have not previously applied for a volunteer grant, click on 'First time user' to create a password.

Have a question about Teamwork Matters or need help with your application? Click here to contact our Corporate Giving team.

Search for an organization

Welcome, John Smith!

WestRock Foundation

Home Grants for Volunteers **Teamwork Matters**

Search for Your Organization

Search for organization

Organization Name:

State:

Click the "Create New" link next to its name in your Program History.

HISTORY PROGRAM PROFILE FREQUENTLY A

Teamwork Matters - History

Action	Organization Information	Type	Description
No Result Found			

Select your organization

Organization search tips:

If you receive too many search returns, click on advanced search to narrow your search criteria.

If the organization is not in our database, click on the hyperlink for 'request for consideration' and complete the required fields. We will get them set up for you.

[Home](#) [Grants for Volunteers](#) [Teamwork Matters](#)

Search for Your Organization

If you would like to support a new nonprofit agency:

1. Provide a few key words from the nonprofit agency's name.
2. Pick the state where the nonprofit agency is located.
3. Click "Search".

Suggestions:

- Make sure that all words are spelled correctly.
- Try using fewer keywords. For Example, if you're looking for "South Elementary School Parent Teacher Organization", just search for "South School".
- If you're not receiving any results, try a basic search.

If you do not see the organization or chapter for which you are looking, please [click request for consideration](#) and complete the form.

Organization Search Criteria

* indicates required field

Organization Name:

State:

City:

U.S. Tax ID/EIN or NCES ID:

Suggestions:

- Make sure that all words are spelled correctly.
- Try using fewer keywords. For example, if you're looking for "South Elementary School Parent Teacher Organization", just search for "South School".
- If you're receiving too many results, try an advanced search.

Organization Search Criteria

* indicates required field

* Organization Name:

* State:

Search Results Search for Your Organization

The results of your search are displayed below. Please select the organization to which you would like to register your volunteer hours to continue.

Suggestions:

- Make sure that all words are spelled correctly.
- Try using fewer keywords. For example, if you're looking for "South Elementary School Parent Teacher Organization", just search for "South School".
- If you're receiving too many results, try an advanced search.

Organization Name	Address	Action
Organization Name Girl Scouts Of America, Concharly Council Girl Scouts, Concharly Council, Columbus, Georgia	Address 1344 13Th Avenue Columbus, GA 31901-0000 United States	Action <input type="button" value="Select"/>
Organization Name Girl Scouts of Greater Atlanta Inc	Address 5601 N Allen Road Mableton, GA 30126-2629 United States U.S. Tax ID/EIN: 580566190	Action <input type="button" value="Select"/>

Click Select next to the correct organization to apply for your volunteer grant.

Sign your team up!

WestRock Foundation

Welcome, John Smith | Edit Profile | Logout

Home Grants for Volunteers **Teamwork Matters**

Team Sign Up Event Information Review Information Submission Successful

Team Sign Up

* indicates required field

Note: Eligible groups need a minimum of 5 employees in order to proceed.

***Recipient:**
Atlanta Community Food Bank
732 Joseph E. Lowery Blvd. NW
Atlanta, GA 30318-6628

WestRock Network ID	Name	Hours Volunteered	Event Date	Action
<input type="text"/>	<input type="text"/>	<input type="text"/> hour(s) <input type="text"/> minute(s)	<input type="text"/> MM/DD/YYYY	
<input type="text"/>	<input type="text"/>	<input type="text"/> hour(s) <input type="text"/> minute(s)	<input type="text"/> MM/DD/YYYY	
<input type="text"/>	<input type="text"/>	<input type="text"/> hour(s)	<input type="text"/> MM/DD/YYYY	

Team application tips:

Eligible groups need a minimum of five employees who each perform a minimum of two hours of volunteer service during a single event.

There is an annual maximum of five team events per employee.

Complete event information

WestRock Foundation Welcome, John Smith! [Edit Profile](#) | [Logout](#)

[Home](#) [Grants for Volunteers](#) **Teamwork Matters**

[Team Sign Up](#) **Event Information** [Review Information](#) [Submission Successful](#)

Event Information

* indicates required field

***Recipient:**
Atlanta Community Food Bank
732 Joseph E. Lowery Blvd. Nw
Atlanta, GA 30318-6628

* Event Name

Event Start Date

Event End Date

* Memo If your gift is designated to a specific program, event, or department, please enter that information here. For example: Girls' Basketball, Science Department, etc.

(1990 character(s) remaining)

Total Hours Volunteered **Total of team hours**
10 hour(s) minute(s)

[Save and Proceed](#) [Return to Previous Screen](#) [Return to Home Page](#)

Use the memo box if your grant should go to a specific program, event or department. Otherwise leave blank.

Review and submit your application

Home Grants for Volunteers **Teamwork Matters**

Team Sign Up Event Information **Review Information** Submission Successful

Review Information

* indicates required field

Please review your proposal information. If you are not ready to submit your proposal at this time, click the "Save Only" button. The proposal will then be available to edit from the Welcome page. Clicking the Submit button will immediately send the application to WestRock Foundation and you will then be unable to perform further editing.

***Recipient:**
Atlanta Community Food Bank
732 Joseph E. Lowery Blvd. Nw
Atlanta, GA 30318-6628

Team Sign Up

* indicates required field

WestRock Network ID	Name	Hours Volunteered	Event Date
jsmith	John Smith	2 hour(s) minute(s)	03/02/2018
ablack1	Amanda Black	2 hour(s) minute(s)	03/02/2018
mbrown	Michelle Brown	2 hour(s) minute(s)	03/02/2018
agreen	Andy Green	2 hour(s) minute(s)	03/02/2018
swhite	Sarah White	2 hour(s) minute(s)	03/02/2018

Event Information

* indicates required field

* Event Name Atlanta Community Food Bank

Event Start Date 03/02/2018

Event End Date 03/02/2018

* Memo test event

Total Hours Volunteered 10 hour(s) minute(s)

Application review tip:

Prior to submitting your application, confirm that the event information, team members listed and total volunteer hours are correct.

A minimum of 10 hours combined across the team is required to apply for a grant. Be sure to list the actual hours per employee to maximize the organization's grant.

Send the organization receipt

Important step!

In order to receive a grant, the organization must verify your team's volunteer hours. Don't forget to generate the nonprofit receipt and send to them via email, US mail or hand delivery.

Teamwork Matters checks are mailed quarterly in January, April, July and October. Periodically check the portal to ensure the organization has validated your hours and if not, remind them to do so.

Home Grants for Volunteers **Teamwork Matters**

Team Sign Up Event Information Review Information **Submission Successful**

Submission Successful

* indicates required field

Your proposal was successfully submitted to the WestRock Foundation. To print a copy of the application you just completed, go to "File" then "Print" on your browser toolbar. In order to get the company match for your contribution, you **MUST** print or email a receipt of your transaction by clicking the button below. Click here to return to the homepage when you are finished.

Generate Receipt for Nonprofit Organization

Email Confirmation Receipt

IMPORTANT! Don't forget to print or email your receipt using the button above. This will be sent to your non-profit organization, and contains information they will need in order to collect on the company match.

*Recipient:
Atlanta Community Food Bank
732 Joseph E. Lowery Blvd. Nw
Atlanta, GA 30318-6628

Team Sign Up

* indicates required field

WestRock Network ID	Name	Hours Volunteered	Event Date
jsmith	John Smith	2 hour(s) minute(s)	03/02/2018
ablackl	Amanda Black	2 hour(s) minute(s)	03/02/2018
mbrown	Michelle Brown	2 hour(s) minute(s)	03/02/2018
agreen	Andy Green	2 hour(s) minute(s)	03/02/2018
swhite	Sarah White	2 hour(s) minute(s)	03/02/2018

Event Information

* indicates required field

* Event Name Atlanta Community Food Bank
Event Start Date 03/02/2018
Event End Date 03/02/2018